

## Elma Public Library Board of Trustees' Meeting

June 11, 2019

Present: Sue Sudlik, Terry Booth, Eileen Holden, Tom Pirrung, Sue Czech, Tom Carloni

Excused: Kim Dixon, Ellen McGreevy

**Minutes:** The minutes from the May meeting were reviewed.

**Librarian's Report:** The kids book tasting was great fun. There were some good turn-outs for the University Express programs. Late this month the University Express fall program schedule will be sent out to us.

**Treasurer's Report:** All is good. All bills and checks were reviewed by each board member.

### **SUB-COMMITTEE REPORTS**

**ACT** – The new ACT president, Dick Earns was contacted by Tom to let him know we would be interested in hosting a meeting.

**FOTEL** – The friends are getting ready for the root beer float sales that are held at the town concerts.

**Building and Grounds** – Tom gave us a construction project update. He is hoping the roof will be completed by the end of the week so the HVAC unit can be reinstalled. Tom said the roof, done by Murray Roofing, looks good. We will be able to close out the grant by the end of the month.

**Publicity** – Due to the success of advertising our programs on Facebook, the Touch Tank program from the aquarium will be doing two shows.

### **OLD BUSINESS**

**Policy Review** – After reviewing all the revisions to the by-laws, Sue Sudlik made a motion to approve the amended by-laws of the Elma Public Library. This was seconded by Tom Pirrung and passed 5-0.

Terry made a motion that the agreed upon changes to the Library Meeting Room Policy, Application for Use, and Rules of Use, be approved. This was seconded by Sue Czech and passed 5-0.

Tom Pirrung made a motion to adopt the present Elma Public Library Conflict of Interest Policy, as amended by public review. This was seconded by Sue Czech and passed 5-0.

**Building and Grounds** – The rain garden needs weeding. Tom will ask Larry, but if he does not feel he should be doing this then Tom will hire someone to do the maintenance.

We had a brief discussion of the importance of having a magnetic sign made to help advertise the library in parades and at events. Tom Pirrung was going to contact Martin Printing to determine the cost.

Sue Sudlik made a motion to approve all reports and adjourn, seconded by Terry and passed 5-0.

The next board meeting will be July 9<sup>th</sup> at 6:30 pm, there will be no August meeting.

Respectfully submitted by Terry E. Booth