

Minutes for the Hulbert Library of the Town of Concord

June 1, 2017

Present: President Leslie Gibbin, Vice President Virginia Krebs, Secretary Pam Bartkowski, Treasurer Carl Eisenhard, Trustee Tom Virginia, Trustee Susan Fischbeck, Trustee Susan Putney, Library Director Bridgette Heintz and Town Representative Clyde Drake

Absent: None

Visitor: Kara Kane

Call to Order: President Leslie Gibbin called the meeting to order at 9:02 am.

Secretary's Report: Treasurer Carl Eisenhard moved, Vice President Virginia Krebs seconded to accept the May 4th. Minutes as read with two additions:
Under Correspondence add Executive Director before Seth Wochensky and Program Director Liz Bligh.
Motion carried.

Treasurer's Report: Secretary Pam Bartkowski moved, Trustee Susan Fischbeck seconded to accept the May Treasurer's Report as submitted. Motion carried.

Approval of Bills Treasurer Carl Eisenhard moved, Trustee Susan Fischbeck seconded to pay the following bills for May 2017: Motion carried.

February 2017:

Village of Springville water/sewer	\$ 75.75
Private Acct. reimbursement for Osmo	\$ 49.99
Private Acct. reimbursement for Lowe's grass seed	\$ 43.96
<u>Total:</u>	\$ 169.70

Town Board Report: Town Representative Clyde Drake that:

1. A compromise to the by-law issue would be to change the the current language to: "the majority of the Library Board must be residents of the Town of Concord.
2. Stephanie Bacon could be a possible future library board nominee.
3. On June 28 at 6 pm the Town Board would present a master plan for the Town of Concord.

Correspondence:

Thomas Virginia donated \$1,000 in memory of his wife Mary Jane to be used for young children. Library Director Bridgette Heintz would like to add another permanent fixture to the Children's area or create another ongoing program. Suggestions are welcome.

Library Improvements:

Addition of a Public Fax. The paperwork to Faxscan24 was submitted to receive the free fax equipment. We must purchase a wireless phone jack for the machine for \$34.95. This purchase will be covered by Bullet Aide Funds.

Director's Report: Library Director Bridgette Heintz informed the Board that:

1. The Library's enter and exit signs were hit sometime in the last few months. There is visible damage to the posts. The Town was informed.
2. This is Tom Virginia's last meeting and after 10 years he will not seek another term.
3. The month has been spent running programs, finalizing the summer programs and preparing for the book sale through collection development and weeding.
4. The Summer hours and programs have been posted.

Director's BECPL Committee Work: None

Old Business: Treasurer Carl Eisenhard moved. Trustee Tom Virginia seconded to change the By-Laws Article I Section 2 to read: "... the Majority of the Library Board must be residents of the Town of Concord." Motion carried.

New Business:

1. All Trustees signed the Conflict of Interest Statements.
2. Secretary Pam Bartkowski moved, Vice President Virginia Krebs seconded to name President Leslie Gibbin as the second signatory on the Private Account. Motion carried.
3. Secretary Pam Bartkowski moved, Vice President Virginia Krebs seconded to purchase a wireless phone jack for the public fax machine using Bullet Aide Funds. Motion carried.

4. The Landscaping bid from Jake's Landscaping was postponed.
5. A Special July meeting may be required depending when the annual BECPL contract is due for approval.

Next Meeting Date:

The next regular meeting of the Board of Trustees for the Hulbert Library will be:

September 7, 2017 9:00 A.M.

Adjournment:

Trustee Susan Putney moved, Treasurer Carl Eisenhard seconded to adjourn at 9:45 am. Motion carried.

Respectfully Submitted
Pam Bartkowski, Secretary