

**CLARENCE TOWN LIBRARY
BOARD OF TRUSTEES MINUTES
Extraordinary Meeting - July 23, 2018**

Present: Monica Mooney, Judy Hilburger, Joan Schultz, Marge Ebersole, Anita Ballow, Michele Mogavero, Michael Rockwell, Christopher Greene

Excused: Carey Shoemaker

The purpose of this extraordinary meeting was to review and sign the 2018-19 contract with the Buffalo and Erie County Public Library system. The meeting began at 6:00 p.m.

*Judy read the contract, which was approved and signed by the B&ECPL Board of Trustees on June 21, 2018. The new contract has no major changes from the previous year's contract except for minor salary adjustments due to minimum wage increase. *Approved; unanimous.*

*Monica suggested changing next year's final board meeting to the fourth Thursday of the month (or fifth Monday, when applicable) in June so that the contract is available for our meeting and we won't need to schedule a special meeting in July. No vote taken, but the board agreed to this suggestion.

*Staff Changes - Monica announced that two part-time employees will be leaving due to medical issues and another has had her hours cut back to four hours per week. Another employee, "Miss Amy" will be leaving to take a full-time job elsewhere and Jeremy and Sarah will be taking over children's programming. Finally, Monica said that she will be hiring a new senior page.

*AED Update - Monica purchased the unit and will be scheduling training in September -- probably a Thursday morning -- through HeartSmart who offered a much better deal than that from the American Red Cross.

*Monica stated that all programs are going well with healthy enrollment. She also advised that the carpeting throughout the library will need to be replaced and that could mean that the library would be shut down for a week or more. This is something the board will be discussing in September.

*Driveway - Chris stated that he has been talking with the highway superintendent and the highway department will be repaving the driveway from Old Goodrich to the Police Barracks and the rest of the Town complex. This is very definitely a Town responsibility. They are also going to widen the Old Goodrich entrance to the parking lot.

Next Meeting and Adjournment:

- Our next meeting will be held on Monday, September 24th at 7:15 p.m. The public is invited to attend. This meeting was adjourned at 6:35 p.m. *Motion: J. Schultz; 2nd M. Mogavero. Unanimous.*

Submitted by: M. Mogavero